

**KOSHIKA FOUNDATION****MINUTES OF THE MEETING OF TRUSTEES****HELD via VIDEO CONFERENCING****On 4<sup>th</sup> APRIL, 2021**

Present:	Sunil Tandon, Chairman	
	Somesh Sehgal, Trustee	
	Vipin Raheja, Trustee	
	Tarun Seth, Trustee	
	Anil Sachdev, Trustee	
	Harish Agarwal, Trustee	
Apologies:		

**2021-22/01 CHAIRMAN**

It was unanimously resolved that Shri Sunil Tandon be and is hereby appointed Chairman of the Board of Trustees, for this Meeting.

**2021-22/01 MINUTES OF LAST MEETING**

Minutes of the Last Meeting held on 10<sup>th</sup> January, 2021 were circulated earlier. These Minutes were noted and taken on record.

**2021-22/02. RE-APPOINTMENT OF TRUSTEES**

The terms of Sh. Harish Agarwal, Sh. Tarun Seth and Sh. Vipin Raheja as trustees are scheduled to end on 30<sup>th</sup> April, 2021.

The Board of Trustees placed on record its appreciation for contributions made by these trustees towards the Trust Activities. The Board of Trustees offered to re-appoint Sh. Harish Agarwal, Sh. Tarun Seth and Sh. Vipin Raheja as trustees for a further period of one year. This offer was accepted by Sh. Harish Agarwal, Sh. Tarun Seth and Sh. Vipin Raheja. After discussions, it was decided to pass the following resolutions:

**"RESOLVED UNANIMOUSLY THAT** in supersession of the resolution passed by the Board of Trustees dated 20<sup>th</sup> April, 2020, the under-mentioned executives of the Trust whose membership concludes on 30<sup>th</sup> April, 2021, stands extended for a further period 12 months:

Name: Sh. Harish Agarwal

: Sh. Tarun Seth

: Sh. Vipin Raheja

Sh. Harish Agarwal, Sh. Tarun Seth and Sh. Vipin Raheja will hold the position of "TRUSTEES" and be governed by the Trust Deed for the period commencing 1<sup>st</sup> May, 2021 and concluding on 30<sup>th</sup> April, 2022.

**2021-22/03 APPOINTMENT OF NEW TRUSTEE**

In view of the growing activities & expanding geographical footprint of the Trust, It was decided to induct a new Trustee, who could contribute meaningfully to the cause being pursued by the Trust. The Chairman placed before the Board of Trustees, resume of a potential Trustee. Copy of this resume is attached herewith. This gentleman, Sh. Ravindra Kumar Gupta was a Trustee of Koshika earlier also, but had requested to be relieved of that responsibility as he was then unable to devote time owing to some personal commitments; he has now consented to take on this responsibility. The Board noted the same and placed on record that they were in favour of the inclusion of Sh. Ravindra Kumar Gupta who they felt would greatly contribute and help the Trust grow.

After discussions, it was decided to pass the following resolution:

**"RESOLVED UNANIMOUSLY THAT** pursuant to clause 5 & 6 of the Trust Deed that Sh. Ravindra Kumar Gupta be included as Trustees w.e.f. 4<sup>th</sup> April, 2021 for the period ending on 30<sup>th</sup> April, 2022.



**RESOLVED FURTHER THAT** a copy of the registered Trust Deed be shared with Sh. Ravindra Kumar Gupta so that he is aware of the accountability and responsibility in relation to the Trust operations."

**2021-22/04 TRUST ACTIVITIES**

The unaudited numbers pertaining to work done in the pandemic impacted year FY 2020-21, compared to previous year, are:

* Head	FY 2020-21	FY 2019-20
Total Child Heart Surgeries/Procedures	24	20
Total Cataract surgeries	1604	8277
Total Major eye surgeries	43	197
Total eye screenings in camps	0	30218
Total people served in Vision Centres	2000	4393
Total number of patients given free medicines in Charitable Clinics	2000	13888

Eye screening camps have been stopped in line with the policy to stop community activities where crowds gather – this has been done to avoid the spread of Covid 19.

**2021-22/05 OPENING OF FCRA ACCOUNT IN STATE BANK OF INDIA, PARLIAMENT STREET BRANCH**

The FCRA account in SBI, New Delhi Main branch, Parliament Street, New Delhi, has been opened. It is now understood from the MHA (Ministry of Home Affairs, Govt. of India) portal that we also need to furnish a no-objection letter for this account, issued by HDFC Bank where we had the FCRA account until now. An application has already been made to HDFC Bank, and all relevant paperwork has since been completed; the no-objection letter from them is awaited. Once this no-objection letter is received & uploaded on the MHA portal, the final approval from MHA will be received for making the FCRA account in SBI operational.

**2021-22/06. APPLYING FOR FRESH REGISTRATIONS WITH INCOME TAX DEPTT. (u/s 12A & 80G) AND MINISTRY OF HOME AFFAIRS (for FCRA)**

As mandated by the Govt., new applications need to be made between 1<sup>st</sup> April, 2021 & 30<sup>th</sup> June, 2021, for fresh registrations with Income Tax Deptt. (u/s 12A & 80G) and Ministry of Home Affairs (for FCRA), even for cases where such registrations are currently valid. Necessary work will be initiated & completed soon.

**2021-22/07 NEW WEBSITE**

The present website of the Foundation has evolved through repeated additions of various modules. As a result, the website has become rather unwieldy & susceptible to frequent malfunctioning, thus requiring repeated maintenance. The need for getting a new website was discussed & agreed upon. Accordingly, efforts would be made to identify a suitable source for getting the website designed & executed.

**2021-22/08 TRUST LEGAL MATTERS**

All compliances were completed in time.

**2021-22/09 TRUST INCOME TAX MATTERS**

The Appeal, filed by the Trust, against the Income tax demand for AY 2017-18 has also been set aside. With this, no demand for tax, or cases etc remain pending. The Trust, presently, has no tax liability for the past or for now.

**2021-22/10. VOLUNTARY CONTRIBUTIONS BY TRUSTEES FOR ADMIN EXPENSES**

It was brought to the notice of all concerned that full contributions by all trustees, for meeting admin expenses, which were fixed at voluntary contribution of Rs 3000 per trustee per





month, had not been received in the last year. The consensus was to continue with the targeted contribution by each trustee of Rs 3000 per month, during the current year, and all were requested to adhere to this.

**2021-22/11. FORAY INTO A NEW AREA OF WORK**

Ideas were once again exchanged for leading Koshika into a new area of work or a new geography. After some discussions, it was agreed to explore the possibility of entering one of the cities in Western India (like Nagpur or Pune) for supporting paediatric heart surgeries. Discussions will be held with some prospective donors & hospitals in those areas to move ahead with plans for Koshika's entry in the Western region.

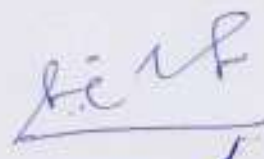
**2021-22/12 DATE OF NEXT MEETING**

It was decided that the next meeting will be scheduled after issuance of due notice.

**VOTE OF THANKS**

There being no other business, the meeting terminated with a vote of thanks to the Chair.

PLACE: New Delhi  
DATE: 4<sup>th</sup> APRIL, 2021

  
CHAIRMAN

## **Resume of Sh. Ravindra Kumar Gupta**

One of our sincere supporters. Having honed his skills with start-ups like HCL and PSI Data, he went on to hold top positions with Autodesk Inc, and Apple Computer. Until recently with a leading Engineering Solutions and Services company, he has been passionately engaged in mentoring young professionals for future leadership roles. He has been engaged in diverse social activities for quite sometime. An alumnus of Modern School, Delhi College of Engineering, and MBA from Chandigarh, he has been working, as a Management Professional in the IT industry, for a number of years.

